



GOVERNMENT OF PAKISTAN
MINISTRY OF OVERSEAS PAKISTANIS & HUMAN RESOURCE DEVELOPMENT
OVERSEAS EMPLOYMENT CORPORATION

6th Floor EOBI Tower, G-10, Islamabad



Advertisement No. 136

Date: 20th Sept, 2024

Urgently Required Assistants in the Kingdom of Saudi Arabia

Our esteemed client the Ministry of National Guard - Health Affairs in Saudi Arabia requires Tradesman Assistants who meet the prescribed qualifications and experience listed below:

#	Job Title	Job Requirements	Salary
1.	Tradesman Assistant (Age 25-50)	<p>Qualification & Requirements:</p> <ul style="list-style-type: none"> ➤ Education: ➤ High School Graduate – Essential ➤ Diploma Degree in Technical College or engineering in the specific area of assignment or recognized apprenticeship program in a specific area of assignment from an accredited institution – Preferred <p>Key Responsibilities/Duties:</p> <ul style="list-style-type: none"> ➤ Carry out general cleaning duties within workshop or plant room areas, and assist Tradesmen with duties such as painting, flooring upkeep, electrical repairs, and heating/air conditioning system cleaning, etc. ➤ Assist Tradesmen with performing minor fixes such as repairing broken locks, filling gaps on walls, checking control panels, and electrical wiring to identify issues, etc. ➤ Assist with ensuring safe and efficient operation of all equipment and plant in disposal. ➤ Safeguard and maintain all assigned tools in good working order and test equipment. Report deficiencies and unsatisfactory conditions. Ensure cleanliness and tidiness of the worksite. ➤ Work in accordance with Department Policies & Procedures. Ensure compliance with departmental Safety & Quality Control Procedures and National & International Standards and Codes of practice (NFPA, IEEE, VDE, Automation PLC/SCADA, etc.). ➤ Perform other job-related duties. <p>Job Objectives</p> <ul style="list-style-type: none"> ➤ For High school graduates: Minimum of 1 year's position-related practical experience in the specific area of assignment – Essential ➤ For Diploma Holders: No previous experience is required ➤ English Language Level III Essential ➤ <u>Candidates who are proficient in the Arabic language will be given preference</u> 	<p>Basic Salary 1,518 SAR <u>Vacancies 04</u></p>

- Terms and conditions:**
- Annual Air Ticket: Excursion Economy Class (Round Trip)
 - MID-year Benefits: 10 Calendar Days Post Leave and Mid-Year-Round Trip Air Ticket (For Nursing Positions only)
 - End of Service Benefits (Saudi Service Award): Remuneration Computed Equivalent to the Years of Service as Follows:
 - Initial 5 Years = ½ Month Current Basic Salary
 - 6th Year and Onwards = 1 Month of The Current Basic Salary
 - Annual Leave 30 Days
 - Paid Holyday Leave (Ramadan, Hajj & Saudi National Day /Foundation Day) 23 Days (Or as Declared by The Saudi Government)
 - Medical Care (Except Cosmetics, Dental & IVF)
 - Housing Accommodation
 - Transportation (Hospital to Accommodation & Vice Versa)

How to Apply

- **Job Portal:** Interested applicants can apply via OEC's website <https://oec.gov.pk/>.
- **Help-Desk Team:** for technical support, contact the **OEC-Helpdesk team at UAN: 0311-0011-632** or Email: helpdesk@oec.gov.pk

The applicant will submit/attach the deposited Bank challan amounting to Rs. 500/- generated at the time of online application submission.

Closing Date: 4th October 2024.

Operations & I.T Wing, Overseas Employment Corporation, Head Office, Islamabad